

ETHICS IN GOVERNMENT PROGRAM TRAINING FEE

POLICY NUMBER: GETHC POLICY 5

Effective Date: 12/29/2023

I. GOVERNANCE

TITLE 4 GUAM CODE ANNOTATED CHAPTER 15 §15410

The ethics in government program shall be provided by the Guam Ethics Commission or other providers approved by the Guam Ethics Commission. The Public Auditor shall develop standards for the ethics program until the Guam Ethics Commission is appointed and functioning, at which time the Commission shall assume authority to develop the standards. Should the Guam Ethics Commission not be impaneled for at least six (6) consecutive months, the Public Auditor will still have the authority to develop standards for the ethics program until the Guam Ethics Commission is impaneled. The providers shall repeat the course as necessary to accommodate those who are required to attend. The course shall not exceed four (4) hours and shall be available in a single day and its scheduling shall accommodate the different work schedules of the persons affected by this Act.

(b) The cost of tuition, books and training materials for the ethics in government program of the officials or employees specified in § 15409(b) or § 15409(c) of this Chapter, shall be paid by the agency that employs the official or employee.

GEthC Resolution 2021-002: RELATIVE TO ESTABLISHING THE TRAINING FEE FOR THE ETHICS IN GOVERNMENT PROGRAM MANDATED BY TITLE 4 GUAM CODE ANNOTATED CHAPTER 15

II. APPLICABILITY

This policy shall apply to officials and employees specified in 4 GCA § 15409(b) and § 15409(c).

III. POLICY

The Guam Ethics Commission shall establish a fee schedule for persons attending ethics trainings to fulfill the Ethics in Government of Guam as mandated by 4 GCA § 15409. Said fee shall be used to support the operational costs of the Guam Ethics Commission as well as the direct costs of conducting the workshop which include but are not limited to instructor compensation, workshop venue, supplies, and certificates.

FEE SCHEDULE

The Executive Director is responsible for preparing a comprehensive financial summary of the Commission's total operational costs inclusive of the costs associated with hosting workshops that fulfill the requirements of the Ethics in Government Program. The Commission may determine what amount if any to charge for attendance of an ethics training which would satisfy the Ethics in Government Program mandate. The fee schedule shall be adopted by a vote of four (4) or more Commissioners at a public / open meeting. All fees established by the Commission shall be paid before officials receive evidence of having completed the required ethics training.

WAIVER OF TRAINING FEE

The Executive Director may petition to the Commission to waive any part or full cost of the ethics training. The Commission reserves the right through a vote of four (4) or more Commission members to either approve or reject all requests.

ANNUAL REPORT

The Executive Director is directed by the Commission to provide an annual report on the total funds collected and all expenditures made under said fund. At each annual review the Executive Director may petition the Commission to review the established training fee when necessary. The Commission may update the fee schedule in accordance with this policy with a vote of four (4) or more Commissioners at a public / open meeting.

IV. EFFECTIVE DATE

This policy shall be in effect upon the adoption of the Commission at a publicly announced / open meeting and signed by the Chairperson of the Commission

V. AMENDMENTS

The Commission may make any amendments to this policy as it deems necessary, provided that such action be done by an affirmative vote of four (4) or more members at a publicly announced / open meeting.

GETHC Policy 5: Ethics in Government Program Training Fee – Adopted December 2023

APPROVED AND ADOPTED



CHRISTOPHER A. CRUZ
CHAIRMAN

12/29/2023

Date

Adopted: December 2023